

AMERICAN  
INTERNATIONAL  
COLLEGE

Transforming Lives Since 1885

# APPLICATION FOR GRADUATE ADMISSION

**American International College**

1000 State Street | Springfield, Massachusetts 01109 | [www.aic.edu](http://www.aic.edu)

# Personal Information

Please print clearly.

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Last Name	First Name	Middle
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Date of Birth	Social Security Number	Previous Name (if applicable)
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Street Address	City	State	Zip
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Home Telephone	Work Telephone	Cell Phone	Email Address
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Current Employer

How would you describe yourself?

**Gender**       Male       Female

**Ethnicity** (optional)       American Indian or Alaskan Native       Asian or Pacific Islander (including Indian Subcontinent)

Black (non-Hispanic)       Hispanic (including Puerto Rican)       White, Anglo, Caucasian American (non-Hispanic)

**Are you a United States citizen?**     Yes     No      If you are not a U.S. citizen, what is your status?

Non-Immigrant       Will require a Student F-1 Visa       Immigrant, a green card holder

# Employment History

Please list your most recent employers and positions

Employer	Job Title	Location	Dates
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# Recommendations

Please list the names, addresses, and titles of the individuals from whom you are requesting recommendations.

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# Academic Information

List all colleges and universities you have attended.

College Name

Dates Attended

Degree/Graduation Date

Have you ever applied for admission to American International College?

Yes

No

If yes, when? \_\_\_\_\_ Were you accepted?

Yes

No

Have you ever attended American International College?

Yes

No

If yes, when? \_\_\_\_\_ What was your status?

Undergraduate

Graduate

Other

What was your major? \_\_\_\_\_

Please check the graduate program to which you are applying.

## School of Business Administration

- Master of Business Administration (MBA)
  - Traditional MBA
  - High Performance MBA
- Master of Public Administration
- Master of Science in Accounting and Taxation

## School of Health Sciences

- Master of Science in Nursing
  - Educator Track
  - Administration Track
- Master of Science in Occupational Therapy
- Doctor of Physical Therapy

## School of Arts, Education, and Sciences

- Master of Arts in Clinical Psychology (MA)
  - Mental Health (60 credits)
  - Forensic Psychology (66 credits)
- Master of Science in Forensic Psychology
- Master of Arts in School Adjustment Counseling

- Master of Arts in School Guidance Counseling
- Master of Education (MEd) **OR**
- Certificate of Advanced Graduate Study (CAGS)
  - Early Childhood Education
  - Elementary Education
  - Middle/secondary Education
  - Reading
  - School Administration
  - Moderate Disabilities
    - Pre-K to 8
    - Grades 5-12
- Doctor of Education in Educational Psychology (EdD)

I prefer to begin my program in the

Fall

Spring

Summer

Year \_\_\_\_\_

## Additional Questions for MEd, Doctoral and CAGS Applicants:

1. Are you seeking licensure with this program?  Yes  No

2. Do you have a valid teaching license?  Yes  No State: \_\_\_\_\_

3. If yes, please indicate type:  Preliminary  Initial  Professional Other: \_\_\_\_\_

4. What area: \_\_\_\_\_

**Please attach a one-page statement stressing your goals for pursuing graduate studies and how your degree will help you attain your personal and career goals.**

**PLEASE SIGN BELOW TO COMPLETE.** The information stated in this application is accurate and true to the best of my knowledge.

Signature

Date

# Application Requirements

A complete set of application materials will include the following:

- Completed and signed application
- A \$50 non-refundable application fee made payable to American International College
- Official transcripts (sent directly from colleges listed in the application)
- Two recommendations, three for a doctorate program
- One-page personal goal statement

Check when complete

  
  
  
  

For MEd, School Guidance and School Adjustment Programs:

- MTEL scores
- Copy of current teaching license (MEd and CAGS only)

For International Applicants:

- Declaration of finances
- TOEFL scores, or its equivalent

For Doctoral Applicants:

- GRE scores

\*Additional special application material varies according to program. Please consult our website at [www.aic.edu](http://www.aic.edu) for more information

**Although a student may begin coursework without a completed admissions file, a final admissions decisions will be made only when all application materials have been received. Qualified students earn up to nine credits prior to acceptance into the graduate program, but such enrollment does not constitute or guarantee formal acceptance into the degree program.**

## Contact Information

Please send Master of Education, CAGS, MA School Adjustment or School Guidance Counseling application and supporting materials to:

**American International College**  
School of Continuing Education  
1000 State Street  
Springfield, MA 01109  
413.205.3525

Please send Doctor of Education and all remaining graduate program application and supporting materials to:

**American International College**  
*Office of Graduate Admissions*  
1000 State Street  
Springfield, MA 01109  
413.205.3700

For more information regarding our graduate programs, the admissions process, or contact information, please visit our website at [www.aic.edu](http://www.aic.edu)

In all areas of education and employment, the college seeks to comply with the applicable Federal and state laws and guidelines, including Title IV of the Civil Rights Act of 1964, Executive Order 11246 of 1965, as amended by Executive Order 11375 of 1967, Title IX of the Educational Amendments Act of 1972, and Section 504 of the Rehabilitation Act of 1973.