This statement is provided to students, faculty, and staff as part of American International College’s compliance with the Drug Free Schools and Communities Act Amendments of 1989 which seek to eliminate the abuse of alcohol and drugs. Faculty, staff, and students who receive funding and other support such as grants, contracts, and certain financial assistance from the federal government may be subject to additional restrictions and conditions imposed upon them by the Drug Free Workplace Act. Violation of these federal regulations can result in loss of federal financial aid to students attending the College.
I. STUDENT ALCOHOL POLICY

American International College complies with all federal and state laws and local ordinances regarding the possession, use, sale, and/or distribution of alcoholic beverages. In conjunction with and in addition to these laws and ordinances, the College has adopted certain standards to facilitate its regulation of the use and possession of alcohol by students and their guests. The following are considered violations of the College’s standards with respect to the use, possession, and distribution of alcohol:

1. Violation of any alcohol or alcohol-related federal, state or local law or ordinance.

2. Being a student under the age of 21 not engaged in an employment or other permissive activity, in the presence of an open alcohol container (see Acorn exception).

3. Possession, use, or distribution of alcohol by a student, under the age of 21, or possession, use or distribution of alcohol by the guest of a student, under the age of 21 even if the guest is age 21 or older.

4. Procurement of alcohol for a student or guest who is under the age of 21.

5. Failing to abide by the drinking laws of the immediate locale while on an away program or college-sponsored or approved trip or program.

6. Possession, use, sale, or distribution of a false identification card, wristband, or other age or identity verification form.

7. Use of an alcohol container as room decoration, vase or storage item (see Acorn exception).

8. Possession of alcohol in a residence hall (see Acorn exception), or common area of a residence hall, in which alcohol is not allowed based on the dry status of the hall or area (see Acorn exception).

9. Possession of an open container of alcohol in an area designated as a public area by the College without prior approval from the Dean of Students or the designated college official sponsoring, hosting, or supervising an event in a public area.

10. Possession by a student, age 21 or older, or possession by the guest of a student, age 21 or older, of any amount of alcohol without prior approval from Associate Dean of Students (in a residence hall) or the designated college official sponsoring, hosting, or in charge of a campus event (see Acorn exception).

11. Public intoxication, either on or off campus or at College-sponsored or sanctioned programs or activities. Intoxicated students and their guests will not be permitted entrance to College-sponsored activities. Intoxicated students or intoxicated guests in need of medical attention may be transported to the hospital.
for emergency care. Intoxicated students or intoxicated guests may be placed into protective custody by AIC Campus Police and transported to the Springfield Police Department. Student transported or placed in protective custody will result in a meeting with a college official regarding the student’s wellbeing and decision-making. All costs will be charged back to the student or student hosting the intoxicated guest.

12. Possession of a drinking game or the use or possession of a board game, table game, ice luge, drinking funnel, beer tap or other device that promotes or encourages abusive drinking or is used in a way that promotes or encourages abusive drinking.

13. Operation of motor vehicle which contains alcohol by any student.

14. Driving under the influence of alcohol or other drugs. Student drivers may be required to take sobriety tests. A student driver who fails a sobriety test may have his/her car towed to a storage facility for pick-up when the student is sober enough to drive. All towing costs are the responsibility of the student driver.

15. Possession of a full to empty common source of alcohol, regardless of the size(s) or the container(s). A common source of alcohol includes, but is not limited to, a keg, pony keg, beer ball, punch bowl (with or without alcohol), or gelatin shots.

16. Commercial delivery of alcoholic beverages to the residence halls or the College mailroom.

17. Use of alcoholic beverages to render another person physically or emotionally incapacitated.

18. Creation of materials that promote alcohol, tobacco, or other drugs.

Athletic teams, club sports teams, student organizations, residence hall groups and other groups or individuals are prohibited from creating marketing or promotional material such as clothing that promotes alcohol, tobacco or other drugs. In addition, such items may not discriminate against individuals or groups and must be approved by the appropriate College official listed below. Appropriate College official must also approve the use of the AIC name, logo, or likeness. Questions concerning this policy may be directed to the Dean of Students Office. Athletic teams must receive the approval of the Director of Athletics, or designee. Club sports/intramural teams must receive the approval of the Director of Campus Recreation, or designee. Recognized clubs and organizations must receive the approval of the Director of Engagement, Leadership, and International Student Life, or designee. Residence Hall groups must receive the approval of the Associate Dean of Students, or designee.
II. ACORN HEIGHTS ALCOHOL POLICY

All policies of the Student Alcohol Policy apply to the Acorn Heights Apartments with the following exceptions:

1. Permitted use of alcohol is limited to the inside of a students’ Acorn Heights apartment. Alcohol is not permitted on the decks or grounds of the Acorn Heights Apartments.

2. Students under the age of 21 will be permitted to be in the presence of alcohol within their own assigned Acorn Heights apartment if one or all of the other people assigned to the apartment are 21 years of age or older.

3. Students possessing alcohol in or around Acorn Heights will have their identification checked by the staff regardless of age.

4. Disciplinary proceedings will be brought against those students who are hosting a gathering where alcohol is served to minors, the consumption of alcohol by guests is not monitored, and/or the student is furnishing a place for minors to consume alcohol. Students present where underage students are found in the presence of alcohol will face disciplinary action.

5. The host(s) must realize that by providing alcoholic beverages, they are responsible, and perhaps liable, for the safety and wellbeing of the guests. The host must make certain to observe published courtesy/quiet hour standards. Residents in violation of the American International College policies will be subject to disciplinary action.

6. Having alcohol in the Acorn Heights Apartments is a privilege, not a right, and can be revoked at any time due to lack of compliance with policies. This policy is meant to allow of age students the ability to consume alcohol in a responsible and respectful manner and does not give students the right to disregard other policies (such as guest limits and quiet hours) or become highly intoxicated and belligerent.

III. ENTERTAINING IN THE RESIDENCE HALLS

Students may entertain or socialize in their individual rooms provided the number of people in the room does not exceed building policy (see your Residence Director- RD). Students must be in compliance with campus guest and quiet hours policies and may not disrupt the learning or living activities of others.

IV. RESERVING COMMON LOUNGES FOR SOCIAL GATHERINGS WITHOUT ALCOHOL

Students who wish to reserve a common area lounge for an event without alcohol must obtain approval from the RD/AC.
V. SOCIAL GATHERINGS WITH ALCOHOLIC BEVERAGES IN THE RESIDENCE HALLS OTHER THAN ACORN HEIGHTS

At this time such gatherings are not routinely permissible.

VI. VIOLATIONS OF SOCIAL GATHERING GUIDELINES

All violations of the Social Gathering Guidelines will be addressed by the Residence Life Office and/or the Dean of Students.

VII. APPROVAL OF STUDENT PROGRAMS WITH ALCOHOL

1. The Dean of Students, or designee, has primary responsibility for determining the circumstances and whether or not alcoholic beverages will be served at student programs held on or off campus. Examples of such programs include the Stinger, Senior Week activities, and certain college-sponsored off-campus events.

2. Students, age 21 or older, must present 2 forms of ID to enter the alcohol service area. Massachusetts residents must present a current AIC ID card and a valid Massachusetts driver's license or valid Massachusetts Liquor ID card. Out-of-state residents must present a current AIC ID card and a valid driver's license (not a duplicate) that confirms the student’s date of birth documented in College records.

3. Guests, age 21 or older, must present a valid driver’s license (not a duplicate) and a valid guest pass (when required) and must be accompanied by their host at all times. In order to enter the alcohol service area, guests, age 21 or older, must be accompanied by their host, who must be age 21 or older. Up to two guests per current student will be allowed.

4. Students and their guests may not attempt to or bring alcohol into student programs or attempt to or remove alcohol from the service area or student programs.

5. Underage students and their guests, regardless of age, may not attempt to enter the alcohol service area.

6. Safeguards must be taken to ensure an orderly function to protect the rights of other members of the community against undue interference, noise and other disturbances.

7. Students may be refused admission to a student program if the validity of their identification is questionable or if students are intoxicated or disruptive.

8. The sponsoring organization shall abide by the established laws of the Commonwealth of Massachusetts, ordinances of the City of Springfield and policies of American International College.
9. Student organizations may not use student fees to purchase alcoholic beverages for student use.

10. Alcoholic beverages may not be offered free of charge to any participant at a student program.

11. When alcoholic beverages are served, food and non-alcoholic beverages must be made available. The cost of refreshments must not be prohibitive. Alcoholic beverages may not continue to be served if non-alcoholic beverages run out. When alcoholic beverages are served, the student program must be supportive of alcohol education programs that encourage responsible decisions about the use or non-use of alcoholic beverages.

12. Alcoholic beverages may not be provided as awards.

13. Advertising promoting alcoholic beverages must not encourage any form of alcohol abuse or place any emphasis on quantity or frequency of use. The advertising of alcoholic beverages on campus may not portray drinking as a solution to personal or academic problems or as necessary for social, sexual or academic success. Advertising of alcoholic beverages and other promotional beverages may not associate alcoholic beverage consumption with the performance of tasks that require skilled reactions such as driving or playing sports. All posters must be in accordance with the College’s Posting Policy.

14. If a student program is held off-campus, the contracted server/facility must agree in writing that it agrees to assume all responsibility for serving alcoholic beverages. Alcoholic beverages may not be served in common sources when students have direct access to serve themselves.

VIII. STUDENT SMOKING AND TOBACCO POLICY

1. Smoking is prohibited in all campus buildings and facilities including all of the student residence halls.

2. Individuals who choose to smoke are expected to be at least 25 feet from the building so as not to allow smoke to travel back into the building.

3. Individuals who choose to smoke are expected to dispose of cigarettes and their packaging in proper trash receptacles.

4. Smokeless tobacco is not permitted in classrooms, the Shea library, or other public space.

5. Smokeless tobacco is not to be spit or disposed of on grounds.
IX. STUDENT DRUG POLICY

In the interest of removing any possibility of misunderstanding on the part of the student body, the following is specified as the official policy of American International College with regard to drugs.

1. The possession, or intent to possess or purchase illegal or prohibited drugs, including unauthorized possession of prescription drugs, is strictly prohibited.

2. The use of illegal or prohibited drugs, including being under the influence of illegal or prohibited drugs and the unauthorized use of prescription drugs prescribed, is strictly prohibited.

3. The distribution, or intent to distribute illegal or prohibited drugs, including unauthorized distribution of prescription drugs, is strictly prohibited.

4. Being a student in the presence of illegal drugs, is strictly prohibited.

5. As required by federal law, students are required to notify the College’s Director of Financial Aid, or designee, within 5 days of being convicted of violating a criminal drug statute.

6. The use of drugs to render another person physically or emotionally incapacitated is strictly prohibited.

7. The possession, use, sale or distribution of drug paraphernalia is strictly prohibited. Drug paraphernalia is defined as any equipment, product or material that is modified for making, using or concealing illegal or prohibited drugs such as bongs and hookah pipes.

8. American International College does not distinguish between civil and criminal penalties associated with possession of marijuana. Possession of marijuana, regardless of the amount, is strictly prohibited on campus property or at campus sponsored events.

9. The College reserves the right to inspect its buildings and, with reasonable justification, to search a student’s room.

   a. “Inspect” is defined as an inspection of a general nature with regard to proper use and function of buildings and rooms. Misuse of furnishings, overcrowding, etc., are included in the concept of “inspection,” together with obvious illegal use of the room in terms of drugs, alcohol, or sexual activities.

   b. “Search” is defined as a minute inspection of the room for the express purpose of uncovering hidden items or substances.

10. The presence of drugs will be considered as evidence that such drugs are for use, sale, or dispensing.
a. Resident advisors, by virtue of their position, have the duty and the authority to act for the college authorities in maintaining proper conditions in residence halls. This includes the right to inspect students’ rooms at any time. Searches will not be conducted by resident advisors except when accompanied by administrative officials.

b. Resident students will be held responsible for the use of their rooms. Students will be held responsible for the behaviors of their guests on college property.

c. Students in violation of college policy will be subject to disciplinary action, including suspension, expulsion, and/or prosecution within the law, depending on specific circumstances.

d. Any student who has been using drugs, and now recognizes he or she has a problem for which he or she needs help, may approach the Office of the Dean of Students or the Dexter Counseling Center. No penalty will be involved and no disciplinary action will result. A helping program will be established. In some cases, it will be necessary for a student to bear part of the expense involved.

i. The student will be advised of details of the program, which is designed to assist the student in overcoming his or her drug dependency and to improve his or her academic, physical, and psychological status. All aspects of the program will be clearly described.

ii. A choice will then be made by the student to seek involvement in the program or not.

iii. Actual acceptance into the helping program will be decided by a professional committee. Should the student be accepted into the program or not, there is still no penalty. However, the contact will serve as a warning and subsequent use of drugs will be grounds for dismissal.

e. Any student who is concerned about another student’s use of drugs may report such student to the Office of the Dean of Students or the counseling center without penalty to the reported student.

i. The student will be contacted and the helping program described.

ii. The student will make the choice of seeking involvement. The committee will make the final intake decision.

iii. Should the student choose not to involve him or herself, or should the committee refuse admission to the program, there is still no penalty. The contact will be clearly specified as a warning, and subsequent use of drugs will be grounds for dismissal.

f. Any student reported by RA’s or other college personnel will be referred the College’s Conduct System.
EMPLOYEE DRUG AND ALCOHOL FREE WORKPLACE

AIC is committed to maintaining a drug and alcohol free workplace that is in compliance with all federal and state laws and to provide rehabilitation, to the extent required by the Americans with Disabilities Act, for employees who may have a drug or alcohol problem.

It is considered a willful violation of college policy for any employee to use, possess, sell, convey, distribute, dispense or manufacture illegal drugs, intoxicants or controlled substances of any type while on or using college property (including college parking lots and grounds), conducting college business or otherwise representing the college.

It is considered a willful violation of college policy for any employee to unlawfully use, possess, sell, convey, distribute, dispense or manufacture alcohol while on or using college property (including college parking lots and grounds).

It is considered a willful violation of college policy for any employee to use prescription drugs illegally. This does not preclude the appropriate use of legally prescribed medications.

It is considered a willful violation of college policy for any employee to be on or using college property, conducting college business or otherwise representing the college while, in the opinion of management, the employee is in an intoxicated state.

We recognize that drug and alcohol dependency constitute major health, safety, and security problems. The college maintains in the Dexter Counseling Center a list of counseling programs for employees requesting information or rehabilitation programs. Requests will be treated with confidentiality.

Any employee who violates this policy will be subject to appropriate disciplinary action up to and including termination of employment.
EFFECTS OF ALCOHOL

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including sexual and physical assaults.

Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person’s ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described. Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions.

Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

EFFECTS OF DRUGS

Cocaine or crack use may be fatal, depending upon the cardiovascular response of the user. This drug is highly addictive and withdrawal results in severe depression. Tranquilizers and sedatives are also highly addictive, even in low doses. Use of these drugs in conjunction with alcohol is extremely dangerous and may result in the user becoming comatose.

The intravenous use of drugs carries the additional risk of infection due to shared needles. HIV and hepatitis are transmitted in this way. Marijuana has properties of both depressants and stimulants and is considered a psychoactive drug. Marijuana contains more tar than tobacco and causes lung and bronchial disease, a chronic dry cough and respiratory irritation. Continued marijuana use has also been connected with memory loss and a motivational syndrome.

Tobacco smoke contains carbon monoxide and may cause cancer and bronchial disease, a chronic cough and respiratory irritation. Smoking by pregnant women may result in fetal injury, premature birth and low birth weight. Chewing of tobacco may cause cancer.
ADDITIONAL ASSISTANCE

Help concerning drug and alcohol-related problems are available from several sources. Individuals needing personal assistance, individuals who know of someone who needs help or individuals with questions concerning alcohol and drug abuse may contact any of the following:

Employees

EAP Contact · 877.595.5284

Students

Dexter Health and Counseling Services · 413.205.3248
Campus Ministry · 413.205.3190

Community Resources for All Members of the College Community

Alcoholics Anonymous 24 Hour Hotline · 413.532.2111

Al-Anon and Alateen of Greater Springfield · 413.782.3406
(Support groups for anyone affected by a problem drinker)

Drughelp National Hotline · 1.800.662.HELP

Narcotics Anonymous · 413.538.7479

Nar-Anon · 413.737.2712
(Support group for anyone affected by a drug user)

BIENNIAL REVIEW

In compliance with the Drug Free Schools and Communities Act, American International College will conduct a biennial review of the College’s alcohol and other drug programs, which will be coordinated by the Vice President for Human Resources. According to the Act, the biennial review is due by October 1st of every even numbered year.
# CONTROLLED SUBSTANCES: USES AND EFFECTS

**Narcotics**
Possible Effects: Euphoria, drowsiness, respiratory depression, constricted pupils, nausea

**Effects of Overdose:** Slow and shallow breathing, clammy skin, convulsions, coma, possible death

**Withdrawal Syndrome:** Watery eyes, runny nose, yawning, loss of appetite, irritability

<table>
<thead>
<tr>
<th>Drug Name</th>
<th>Trade/Other Name</th>
<th>Medical Uses</th>
<th>Dependence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opium</td>
<td>Dover’s Powder, Parектolin</td>
<td>Analgesic, Antidiarrheal</td>
<td>High/High</td>
</tr>
<tr>
<td>Morphine</td>
<td>MS-Contin, Roxanol, Roxanol SR</td>
<td>Analgesic, Antitussive</td>
<td>High/High</td>
</tr>
<tr>
<td>Codeine</td>
<td>Tylenol w/Codeine, Robitussin A-C</td>
<td>Analgesic, Antitussive</td>
<td>Moderate/Moderate</td>
</tr>
<tr>
<td>Heroin</td>
<td>Horse, Smack</td>
<td>None</td>
<td>High/High</td>
</tr>
<tr>
<td>Hydromorphone</td>
<td>Dilaudid</td>
<td>Analgesic</td>
<td>High/High</td>
</tr>
<tr>
<td>Meperidine</td>
<td>Demerol, Mepergan</td>
<td>Analgesic</td>
<td>High/High</td>
</tr>
<tr>
<td>Methadone</td>
<td>Methadose, Dolophine</td>
<td>Analgesic</td>
<td>High/High</td>
</tr>
</tbody>
</table>
CONTROLLED SUBSTANCES: USES AND EFFECTS

**Depressants**

Possible Effects: Slurred speech, disorientation, drunken behavior without the odor of alcohol

Effects of Overdose: Shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma, possible death

Withdrawal Syndrome: Anxiety, insomnia, terrors, delirium, convulsions, possible death

<table>
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<th>Dependence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chloral Hydrate</td>
<td>Noctec, Somnos</td>
<td>Hypnotic</td>
<td>Moderate/Moderate</td>
</tr>
<tr>
<td>Barbiturates</td>
<td>Amytal, Seconal</td>
<td>Anesthetic, Sedative, Hypnotic, Anticonvulsant</td>
<td>High-Moderate/High-Moderate</td>
</tr>
<tr>
<td>Benzodiazepines</td>
<td>Dalmane, Xanax, Librium, Valium</td>
<td>Anesthetic, Sedative, Hypnotic, Anticonvulsant</td>
<td>Low/Low</td>
</tr>
<tr>
<td>Methaqualone</td>
<td>Qaalude</td>
<td>Sedative, Hypnotic</td>
<td>High/High</td>
</tr>
<tr>
<td>Glutethimide</td>
<td>Doriden</td>
<td>Sedative, Hypnotic</td>
<td>High/High</td>
</tr>
</tbody>
</table>
CONTROLLED SUBSTANCES: USES AND EFFECTS

Stimulants
Possible Effects: Increased alertness, excitation, euphoria, increased pulse rate and blood pressure, insomnia, loss of appetite
Effects of Overdose: Agitation, increase in body temperature, hallucinations, convulsions, possible death
Withdrawal Syndrome: Apathy, long periods of sleep, irritability, depression, disorientation

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</tr>
</thead>
<tbody>
<tr>
<td>Cocaine</td>
<td>Coke, Flake, Snow, Crack</td>
<td>Local Anesthetic</td>
<td>Possible/High</td>
</tr>
<tr>
<td>Amphetamines</td>
<td>Dexedrine, Obetrol, Delcobese</td>
<td>Attention Deficit Disorder, Weight Control, Narcolepsy</td>
<td>Possible/High</td>
</tr>
<tr>
<td>Phenmetrazine</td>
<td>Preludin</td>
<td>Weight Control</td>
<td>Possible/High</td>
</tr>
<tr>
<td>Methylphenidate</td>
<td>Ritalin</td>
<td>Attention Deficit Disorder</td>
<td>Possible/Moderate</td>
</tr>
</tbody>
</table>
CONTROLED SUBSTANCES: USES AND EFFECTS

Hallucinogens
Possible Effects: Illusions and hallucinations, poor perception of time and distance
Effects of Overdose: Longer, more intense “trip” episodes, possible psychosis, possible death
Withdrawal Syndrome: Withdrawal syndrome not reported

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<th>Dependence</th>
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</thead>
<tbody>
<tr>
<td>LSD</td>
<td>Acid, Microdot</td>
<td>None</td>
<td>None/Unknown</td>
</tr>
<tr>
<td>Mescaline/Peyote</td>
<td>Mexc, Buttons, Cactus, Mesc</td>
<td>None</td>
<td>None/Unknown</td>
</tr>
<tr>
<td>Amphetamine</td>
<td>DMA, MDMA, STP, MDA</td>
<td>None</td>
<td>Unknown/Unknown</td>
</tr>
<tr>
<td>Phencyclidine</td>
<td>PCP, Angel Dust, Hog</td>
<td>Vet Anesthetic</td>
<td>Unknown/High</td>
</tr>
</tbody>
</table>
CONTROlLED SUBSTANCES: USES AND EFFECTS

Cannabis
Possible Effects: Euphoria, reduced inhibitions, increased appetite, disorientation
Effects of Overdose: Fatigue, paranoia, possible psychosis
Withdrawal Syndrome: Insomnia, hyperactivity, loss of appetite

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>Marijuana</td>
<td>Pot, Acapulco Gold, Grass, Reefer</td>
<td>None</td>
<td>Unknown/Moderate</td>
</tr>
<tr>
<td>Hashish</td>
<td>Hash</td>
<td>None</td>
<td>Unknown/Moderate</td>
</tr>
<tr>
<td>Hashish Oil</td>
<td>Hash Oil</td>
<td>None</td>
<td>Unknown/Moderate</td>
</tr>
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</table>
SANCTIONS FOR STUDENT VIOLATIONS

Students in violation of alcohol and drug laws of the federal government, Commonwealth of Massachusetts, or policies of American International College will be subject to disciplinary action as outline in the Student Code of Conduct determined upon the nature of the incident.

ADDITIIONAL FINES AND HOLDS

Failure to complete sanctions on time or disregarding College requirements may result in the College imposing an additional fine as well as placing an academic hold on a student’s account. This hold may impact a student’s ability to register or obtain certain academic records.

SANCTIONS FOR STUDENT ORGANIZATIONS

The College’s response to student organizations found in violation of alcohol and drug laws of the federal government, Commonwealth of Massachusetts, or policies of American International College will be determined based upon the nature of the incident.
Alcohol and Other Drug Policies 2015–2016

Sanctions for Student Violations

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